

**INSURANCE DEPARTMENT**

**JOB OPPORTUNITY**

**ACCOUNTING CAREERS TRAINEE**

**(Target Class: Insurance Examiner (Examination & Market Conduct)  
Financial Analysis Unit**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** The Public  
**Location:** 153 Market Street, Hartford, CT  
**Job Posting No:** 9191  
**Hours:** Full-time (40 hours per week)  
**Salary:** \$45,126 annually\*  
**Closing Date:** July 9, 2013

The Connecticut Insurance Department is recruiting for an Accounting Careers Trainee vacancy in the Financial Analysis Unit of the Financial Regulation Division. Candidate selected will receive on-the-job training for advancement into a professional level position of Insurance Examiner (Examination & Market Conduct), after a two-year training program.

**Duties include:** Receives training and introduction to statutory accounting, Connecticut's insurance laws and regulations and Insurance Department Bulletins. This will lead to the monitoring of solvency and compliance through financial analysis of less complex insurance companies or groups of insurance companies which includes but is not limited to quarterly and annual financial analysis, analysis of other supplemental financial filings such as actuarial opinions and CPA reports, insurance holding company analysis and recommendations for approvals/disapproval requests pursuant to applicable statutes. This position may also require the attendance at meetings and conference calls with insurance company management and/or other insurance and non-insurance regulators.

**General Knowledge:** Knowledge of accounting and auditing principles and practices; knowledge of business mathematics and statistics; some knowledge of business uses of data processing; some knowledge of effective report writing; ability to read and understand written materials.

**General Experience:** Possession of a Bachelor's degree in accounting or in a closely related business field with at least 15 semester hours in accounting.

**Term of Appointment:** This trainee position is for a period not to exceed twenty-four (24) months. Successful completion of the training program will result in promotion to the position of Insurance Examiner (Examination and Market Conduct).

**\* Minimum of 15 semester hours in Accounting; higher starting salary available for 30 or more semester hours in Accounting and/or Master's degree in Accounting.**

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Instructions:** Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and State Application Form CT-HR-12 (state application form CT-HR-12 may be accessed at: [http://das.ct.gov/HR/Forms/CT-HR-12\\_Application.pdf](http://das.ct.gov/HR/Forms/CT-HR-12_Application.pdf).) by close of business on Tuesday, July 9, 2013 to:

**Carmen Rivera, Human Resources Assistant  
Insurance Department  
P.O. Box 816, Hartford, CT 06142-0816**

**Overnight mail address:** 153 Market Street, 7<sup>th</sup> Floor, Hartford, CT 06103 **Or E-mail:** [CID.HR@CT.GOV](mailto:CID.HR@CT.GOV)

**Incomplete or late application packages will not be considered.**

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.